PLANNING A LI PROGRAM

A. PLANNING

   Needs Assessment

   Goals and objectives

B. STAFFING

C. FACILITIES; EQUIPMENT; LEVELS OF CONNECTIVITY

D. MONEY

E. ASSESSMENT/FEEDBACK

F. MARKETING/ADVERTISING
G. ADMINISTRATIVE SUPPORT

H. TRAINING OF TRAINERS

II. INSTRUCTIONAL METHODOLOGY

A. AUDIENCE

B. WHAT TO TEACH

C. HOW TO TEACH

D. WHY TEACH

E. WHEN TO TEACH
F. WHO TEACHES

G. HOW LONG

H. WHERE TO TEACH