Spring 2021 syllabus (draft) for INF 384D, Collection Management

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Office hours by appointment	Day/Time: Wednesdays, 6-9pm

Philosophical and social context, objectives, and methodology of evaluating, selecting, and managing library materials

"This course combines the best practices of modern collection management with the sociological context in which those practices are embedded. Managing a collection requires, among other responsibilities, establishing institutionally coordinated objectives, ongoing collection evaluation, responsive selection practices, inter-departmental coordination, phased de-selection, and monitoring continual format developments.

Course aims

This course is intended to contribute to your growth as an information professional by developing your ability to deliberately construct collections in the context of their use and social value.

Learning objectives:

Upon successful completion of this course, students will be able to:

1. identify and assess accurately the needs for multi-format library resources;
2. utilize the general organization and practices of the publishing and information industries, broadly conceived, as they relate to library collections;
3. apply critical principles and standards in the selection and de-selection of multi-format resources;
4. generate resource management tools including public relations and marketing; and
5. evaluate multi-format library collections and recommend alternatives for specific situations."

—Westbrook, 2016

Attendance and participation

This course will meet online, via Zoom. Class recordings are reserved only for the use of members of this class (students, TAs, and the instructor) and only for educational purposes. Recordings should not be shared outside the class in any form. Violation of this restriction could lead to Student Misconduct proceedings.

Students with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities.

Required texts

Saponaro, M. Z. and G. E. Evans. (2019). Collection Management Basics. 7th ed. Santa Barbara, CA: Libraries Unlimited.

Emery, J., G. Stone, and P. McCracken. (2019). Techniques for Electronic Resource Management: TERMS and the Transition to Open.

Not required, but nice to refer to texts

Gregory, V. L. (2019). Collection development and management for 21st century library collections: an introduction. 2nd ed. Chicago: ALA Neal-Schuman.

Johnson, P. (2018). Fundamentals of collection development and management. 4th ed. Chicago: ALA Editions.

Alabaster, C. (2002). Developing an outstanding core collection: a guide for libraries. Chicago: ALA.

I encourage students to seek out additional relevant content, in all formats, to inform classroom discussions. As much as possible, required readings will be open access, but some of content will be material paid for and available via the UT Libraries. This kind of material may only allow for one person's use at a time, so please schedule accordingly.

Assignments

This course has a mix of individual and group assignments. Individual assignments include posting brief (1 paragraph) weekly reflections on class readings and on discussions on collection-related listservs. Group assignments may include comparing and evaluating integrated library systems or library service platforms; creating a collection management plan; evaluating e-book packages; planning a cancellation project.

Grading

There is a total of 1000 points in this course. Many assignments will require group work. Also, you will provide feedback on your team members' individual contributions to the end products, and on other teams' deliverables. I am not giving letter grades for individual assignments. Your final grade will be determined by how many points you amass during the semester. In order to maintain student privacy, I will not discuss specific grades via email or phone; you must meet with me in a one-on-one virtual conference.

A+	1000-967
A	966-933
A-	932-900
B+	899-866
B	865-832
B-	831-800
C+	799-766
C	765-732
C-	731-700
D+	699-666
D	665-632
D-	631-600
F	599 or lower