

I 310C

Fall 2024



Course Information

Instructional Mode: Face-to-face

Meeting Times: Mon/Wed 05:00 PM - 06:30 PM

Meeting Location: JES A215A

Unique Number: 27425

Additional Sections:

Instructor

Ayse Gursoy

Email: ayse.gursoy@austin.utexas.edu

Office Hours and Location

Office Location:

Office Hours: By appointment, in-person or virtually

Communication: The course Canvas site can be found at

<https://utexas.instructure.com/courses/1394969/> Please email me through Canvas. You are responsible for ensuring that the primary email address you have recorded with the university is the one you will check for course communications because that is the email address that Canvas uses. Please verify your current primary email address at https://utdirect.utexas.edu/apps/utd/all_my_addresses/.

Asking for Help: The best way to contact me is through Canvas message, or before/after class. If we are speaking in-person before or after class, please be mindful of those around you. It is fine and encouraged to request that we speak privately if needed!

Welcome Message

Welcome to I310C!

Catalog Description

Examine the fundamentals of managing; describing; organizing; preserving; and providing access to data and information in a wide range of technological forms.

Overview of the Class

All instructions, assignments, readings, rubrics and essential information will be on the Canvas website at

utexas.instructure.com. Check Canvas regularly. **Changes** to the schedule may be made at my discretion if circumstances require. I will announce any such changes in class and will also communicate them via a Canvas announcement. It is your responsibility to note these changes when announced, and I will do my best to ensure that you are notified of changes with as much advance notice as possible.

Schedule of weekly topics and assignments - matches Canvas Schedule.

| Week | Date | Class Topic | Out of Class Activities | Assignments Due |
|------|-----------|---|---|-----------------------------|
| 1. | 8/26-8/28 | Introduction to the class | | |
| 2. | 9/4 | Introduction to Cultural Heritage Informatics | Foote, 1990 | Discussion Question [DQ] |
| 3. | 9/9-9/11 | Libraries | ELIS, 2018; FRBR, 2009 | DQ, Discussion Leading [DL] |
| 4. | 9/16-9/18 | Metadata | ELIS, 2018; Dappert and Farquhar, 2009 | DQ, DL |
| 5. | 9/23-9/25 | Archives | ELIS, 2018; Yeo, 2007 | DQ, DL |
| 6. | 9/30-10/2 | Preservation | Schellenberg, 1961; Theimer, 2012 | DQ, DL Concept Report |

| Week | Date | Class Topic | Out of Class Activities | Assignments Due |
|------|-------------|-----------------------------------|--|--|
| 7. | 10/7-10/9 | Programming and Command Line | | Concept Report Peer Review |
| 8. | 10/14-10/16 | Digital Libraries | Tarver et al., 2014; Carlyle, 1999; Texas Digital Library | DQ, DL |
| 9. | 10/21-10/23 | Fan Fiction Metadata | Bullard, 2014; Johnson, 2014; Archive of Our Own | DQ, DL |
| 10. | 10/28-10/30 | Social Media Archiving | Zubiaga, 2018; Acker and Kriesberg, 2017; twarc (command-line tool from Documenting the Now) | DQ, DL |
| 11. | 11/4-11/6 | Video Game Preservation (Museums) | Lee et al., 2013; Galloway, 2011; Smithsonian Art of Video Games Exhibit (2014) | DQ, DL |
| 12. | 11/11-11/13 | Archives and Climate Resiliency | Mazurczyk et al., 2018; Tansey, 2015; NOAA Sea Level Rise Prediction Map | DQ, DL Case Report due at end of week |
| 13. | 11/18-11/20 | Presentation Workshopping | | Discussion Reflection Due |
| 14. | 12/2-12/4 | Presentations | | Final Presentations |
| 15. | 12/9 | Class Wrap-up | | Final Paper |

Pre-Requisites for the Course

Prerequisite: Informatics 301.

Learning Outcomes

At the conclusion of this course, students will be able to:

- Identify key concepts within cultural heritage
- Distinguish between different cultural heritage institutions in terms of context, goals, and systems
- Articulate a research question that links concrete examples to theoretical frameworks
- Lead a small group discussion on a given topic

Grading Policy

Excused late work will be accepted in all circumstances. Unexcused late work will be accepted in many circumstances. For discussion questions, I expect you to post the questions by the deadline to be able to use the questions in class. However, there is no penalty for discussion questions. For all other assignments, a late penalty of no more than 10% per day will be assessed, with a maximum deduction of 30%. Completing assignments on time will help you move smoothly throughout the semester, but if you do fall behind, I do not want to punish you for attempting to catch up. I can work with you to craft a schedule.

I will use the following grade breakdown for class. Please note that Canvas may not update properly if there are incomplete assignments. If an assignment is late, I may assign a grade of 0 (zero) until the assignment is updated in order to avoid unpleasant grade surprises.

Grade breakdown for class

| Grade | Cutoff |
|-------|--------|
| A | 94% |
| A- | 90% |
| B+ | 87% |
| B | 84% |
| B- | 80% |
| C+ | 77% |
| C | 74% |
| C- | 70% |
| D+ | 67% |
| D | 64% |
| D- | 60% |

| | |
|-------|--------|
| Grade | Cutoff |
| F | <60% |

Overview of all Major Course Requirements and Assignments

The following table represents how you will demonstrate your learning and how we will assess the degree to which you have done so.

Assessment Overview

| Assignments | Points Possible | Percent of Total Grade |
|-------------------------------|-----------------|------------------------|
| Concept Report | 10 | 10 |
| Concept Report Peer Review | 5 | 5 |
| Case Report | 10 | 10 |
| Discussion Leading | 15 | 15 |
| Discussion Leading Reflection | 5 | 5 |
| Final Paper | 25 | 25 |
| Final Presentation | 10 | 10 |
| Attendance and Participation | 10 | 10 |

Canvas Assignments

| Due Date | Assignment Name | Points |
|----------|--------------------------------|--------|
| 9/4 | Week 2 | 1 |
| 9/9 | Week 3 | 1 |
| 9/16 | Week 4 | 1 |
| 9/23 | Week 5 | 1 |
| 9/30 | Week 6 | 1 |
| 10/6 | Concept Report | 10 |

| Due Date | Assignment Name | Points |
|-----------------|--|---------------|
| 10/13 | Concept Report Peer Review | 5 |
| 10/14 | Week 8 | 1 |
| 10/21 | Week 9 | 1 |
| 10/28 | Week 10 | 1 |
| 11/4 | Week 11 | 1 |
| 11/11 | Week 12 | 1 |
| 11/17 | Case Report | 10 |
| 11/17 | Discussion Leader Reflection | 5 |
| 11/18 | Week 13 | 1 |
| 11/23 | Discussion Leader | 15 |
| 12/2 | Final Presentation | 10 |
| 12/4 | Presentation DQs | 0 |
| 12/9 | Final Paper | 25 |
| 12/9 | Readings Feedback (1 point) | 1 |
| 12/9 | Roll Call Attendance | 10 |

Required Course Materials

Canvas

All required course material will be provided through Canvas/UT Libraries.

Final Exam Date and Time

This course does not have a final exam. Instead, you will complete a final paper and final presentation.

Notice of Academic Accommodations from Disability and Access (D&A)

Accessible/Compliant Statement:

If you are a student with a disability, or think you may have a disability, and need accommodations please contact Disability and Access (D&A). You may refer to D&A's website for contact and more information: <http://community.utexas.edu/disability/>. If you are already registered with D&A, please deliver your Accommodation Letter to me as early as possible in the semester so we can discuss your approved accommodations.

Accessible, Inclusive, and Compliant Statement:

The university is committed to creating an accessible and inclusive learning environment consistent with university policy and federal and state law. Please let me know if you experience any barriers to learning so I can work with you to ensure you have equal opportunity to participate fully in this course. If you are a student with a disability, or think you may have a disability, and need accommodations please contact Disability and Access (D&A). Please refer to D&A's website for contact and more information: <http://community.utexas.edu/disability/>. If you are already registered with D&A , please deliver your Accommodation Letter to me as early as possible in the semester so we can discuss your approved accommodations and needs in this course.

Counseling and Mental Health Center (CMHC)

Students who are struggling for any reason and who believe that it might impact their performance in the course are urged to reach out to Bryce Moffett if they feel comfortable. This will allow her to provide any resources or accommodations that she can. If immediate mental health assistance is needed, call the Counseling and Mental Health Center (CMHC) at 512-471-3515 or you may also contact Bryce Moffett, LCSW (iSchool CARE counselor) at 512-232-4449. Bryce's office is located in FAC18S and she holds drop in Office Hours on Wednesday from 2-3pm. For urgent mental health concerns, please contact the CMHC 24/7 Crisis Line at 512-471-2255.

Important Safety Information

Carrying of Handguns on Campus

Students in this class should be aware of the following university policies related to Texas' Open Carry Law:

- Students in this class who hold a license to carry are asked to [review the university policy regarding campus carry](#).
- Individuals who hold a license to carry are eligible to carry a concealed handgun on campus, including in most outdoor areas, buildings and spaces that are accessible to the public, and in classrooms.
- It is the responsibility of concealed-carry license holders to carry their handguns on or about their person at all times while on campus. Open carry is NOT permitted, meaning that a license holder may not carry a partially or wholly visible handgun on campus premises or on any university driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area.

University Policies and Resources for Students Canvas Page

This Canvas [page](#) is a supplement to all UT syllabi and contains University policies and resources that you can refer to as you engage with and navigate your courses and the university.