THE UNIVERSITY OF TEXAS AT AUSTIN

SCHOOL OF INFORMATION

# **Field Supervisor’s Evaluation of the Student’s PEP**

# Semester: (circle one) Fall Spring Summer Year: \_\_\_\_\_\_\_\_\_\_\_\_\_

Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| **Evaluation of the Project**  Please evaluate the *completed project* according to the following scale:  5 = Far Exceeded Expectations; 4 = Exceeded Expectations;  3 = Met Expectations; 2 = Was Below Expectations; 1 = Was Far Below Expectations | |  | |
| The finished project was in line with the terms of the letter of agreement or subsequent negotiated changes. | 1 2 3 4 5 | |
| The finished project reflected quality work. | 1 2 3 4 5 | |
| The finished project contributed value to the organization. | 1 2 3 4 5 | |

**Evaluation of the Student**

Please evaluate the *student’s performance* according to the following scale:

5 = Excellent; 4 = Above Average; 3 = Average; 2 = Below Average; 1 = Poor

|  |  |  |  |
| --- | --- | --- | --- |
| Creativity | 1 2 3 4 5 | Self-direction | 1 2 3 4 5 |
| Problem solving/Coping with change | 1 2 3 4 5 | Judgment/Decision making | 1 2 3 4 5 |
| Attitude and enthusiasm | 1 2 3 4 5 | Written communication | 1 2 3 4 5 |
| Professional demeanor | 1 2 3 4 5 | Verbal communication | 1 2 3 4 5 |
| Working with others | 1 2 3 4 5 | Knowledge | 1 2 3 4 5 |
| Time management | 1 2 3 4 5 | Overall performance | 1 2 3 4 5 |

What pleased you about this project and the student’s performance?

In what areas, if any, did the student struggle? What might the student have done differently?

Please provide any additional comments about this project or recommendations that might help us improve the Capstone for field supervisors and for students.

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Field Supervisor Signature Date