



The University of Texas at Austin  
**School of Information**

# **MSIS Program Handbook**

---

Master of Science in Information Studies (MSIS)  
Graduate Program Degree Requirements

**2024-2025**

School of Information – The University of Texas at Austin  
1616 Guadalupe, Suite #5.202, Austin, Texas 78701 | 512-471-3821  
[gradoffice@ischool.utexas.edu](mailto:gradoffice@ischool.utexas.edu) | [www.ischool.utexas.edu](http://www.ischool.utexas.edu)

Revised: 1/25/2024

## Table of Contents

Welcome .....	1
Advising.....	2
Assigned Faculty Advisor .....	2
Graduate Advisor .....	2
Academic Advising .....	2
Degree Requirements .....	2
Overview .....	2
Courses.....	3
Core Courses (3 credit hours) .....	3
Elective Courses (30 credit hours).....	3
Capstone Experience (3 credit hours) .....	3
Endorsement of Specialization .....	4
Graduate Portfolio Program.....	5
Eligibility to Enroll in Courses .....	5
Scheduling of Classes .....	5
Registration.....	5
Maximum Course Load.....	6
Symbols: Credit (CR) and No Credit (NC).....	6
Symbols: Incomplete (X).....	6
Grades and Grading .....	7
Standard of Work and Continuance in the Graduate School .....	7
Time Limit .....	7
Graduation .....	8
Student Expectations .....	8
Student Responsibility .....	8
Academic Integrity .....	8
Student Honor Code .....	9
Student Employment .....	9
Transfer Credit.....	10
Student Experiences .....	10
Student Organizations .....	10
Canvas.....	10
Student Support in the iSchool .....	11
CARE Counselor .....	11
Career Development Office (CDO).....	11
Information Commons .....	11
UT Student Resources.....	12

# Welcome

We welcome you to the School of Information (iSchool) at the University of Texas at Austin. Our faculty and staff are committed to helping you to achieve your professional goals in a supportive learning environment.

This Handbook is intended to provide useful information on a wide range of topics of interest to MSIS students relevant to the program. While this document is not an exhaustive reference of all the policies, procedures, and resources applicable to MSIS students, the Handbook is designed to serve as a navigation aid and includes links to original sources for access to current information.

Note: Every effort was made to ensure that the information contained in this updated edition of the MSIS Handbook is accurate as of the date listed on the cover page. However, The University of Texas at Austin is a highly complex and dynamic institution, and some of the information may become out of date. Therefore, we highly recommend that students reach out to administrators, faculty, and staff with any questions while completing their master's degree.

Please do not hesitate to contact us for assistance.

**Soo Young Rieh** | Professor and Senior Associate Dean for Academic Affairs  
[rieh@ischool.utexas.edu](mailto:rieh@ischool.utexas.edu)  
Office: UTA 5.328

**Amelia Acker** | Associate Professor and Graduate Advisor  
[aacker@ischool.utexas.edu](mailto:aacker@ischool.utexas.edu)  
Office: UTA 5.432

**Carla Criner** | Assistant Dean for Education and Student Affairs  
[criner@ischool.utexas.edu](mailto:criner@ischool.utexas.edu)  
Office: UTA 5.308

**Rachel Hendrickson** | Graduate Program Coordinator  
[gradoffice@ischool.utexas.edu](mailto:gradoffice@ischool.utexas.edu)  
Office: UTA 5.304

# Advising

## Assigned Faculty Advisor

The iSchool assigns an individual faculty advisor to all students in the program in August. Students may consult with their assigned faculty advisors for academic advising and planning their program of study. Some internal iSchool actions require approval of a student's faculty advisor (such as approval of outside electives and Endorsement of Specialization completion forms).

Assigned faculty advisors may be changed by both students and administration depending on the needs of students and faculty. Students may change faculty advisors at any point in the program following their initial registration/enrollment. To change faculty advisors, students must complete a [Change of Faculty Advisor Form](#), collect the required signatures, and email the completed form to [gradoffice@ischool.utexas.edu](mailto:gradoffice@ischool.utexas.edu).

## Graduate Advisor

The graduate advisor is a member of the School of Information Graduate Studies Committee and is normally appointed for a two-year term of service. The graduate advisor is the formal liaison between the iSchool and the Graduate School. Certain actions require the signature of the graduate advisor (such as add/drop forms, transfer credit petitions, leave of absence forms, individual studies form, and other special petitions).

## Academic Advising

Although advising in the School of Information is optional for MSIS students, students may meet with their assigned faculty advisor for course planning and guidance with their program of study. Academic advising guidelines are available at:

- ▶ <https://www.ischool.utexas.edu/courses/advising-msis-students>

# Degree Requirements

## Overview

The master's degree program entails 36 semester hours of coursework. All students must take three semester credit hours of core coursework during their first year of studies. Thirty credit hours of electives are to be taken from the range of courses offered by the School of Information and/or a mix of courses within the School of Information and elsewhere at UT Austin. Finally, each student must complete the Capstone Experience under one of the Capstone Experience Courses.

This program has been designated as a STEM-eligible degree program, as defined by the Department of Homeland Security.

## Courses

Courses in the Master of Science in Information Studies curriculum have three elements:

- ▶ **Core** - Required course that all School of Information students must take in the first year of their program (3 semester credit hours)
- ▶ **Electives** - Elective courses (30 semester credit hours)
- ▶ **Capstone Experience** - Capstone experience course (3 semester credit hours)

### Core Courses (3 credit hours)

**The single core course is INF 380E: Perspectives on Information**

Students are strongly encouraged to complete the core requirement in their first semester of the program. To fulfill the requirement, students must earn a grade of B or better. If a student earns a B- or lower in INF 380E, the course must be repeated in order to fulfill the degree requirement.

### Elective Courses (30 credit hours)

Electives may be selected from the range of graduate courses offered in the School of Information as well as courses offered elsewhere at UT Austin.

#### Electives within the School of Information:

- ▶ Students may not count any undergraduate iSchool course toward their iSchool graduate degrees.
- ▶ Students may take up to six (6) semester credit hours of Individual Studies (INF x81) without special permission of the Graduate Studies Committee.

#### Electives outside of the School of Information:

- ▶ Students may take a maximum of twelve (12) semester credit hours outside of the iSchool.
- ▶ The outside electives must be approved. Please consult the graduate program coordinator to see if the outside elective you would like to take has been pre-approved. If not, you must obtain approval from your faculty advisor utilizing the outside elective approval form.
- ▶ Of the twelve credit hours allowed, students may take no more than nine (9) upper-division undergraduate credit hours at UT Austin outside the iSchool. No more than six (6) upper-division undergraduate credits may be from any one department.

### Capstone Experience (3 credit hours)

In the final semester of their academic studies, all MSIS students must complete a "capping" experience, which enables them to integrate their professional education and the intellectual and institutional vocations toward which they are striving. This is to be a culminating experience that synthesizes a variety of skills, knowledge, and expertise while demonstrating that the student can lead an independent project.

The capstone course is offered on a credit/no-credit (CR/NC) basis - and is the only CR/NC course allowed on the MSIS Program of Work. All students, regardless of the

capstone option they choose, must attend and participate in the aggregated capstone Canvas course. This course requires preparation and presentation of a poster at the Capstone Poster Session at the end of the student's capstone semester.

When considering a Capstone experience, students are strongly encouraged to review the [Capstone student manual](#) and consult with the iSchool's Career Development Office and the director of Capstone programs.

### **Capstone Options:**

Students must complete one of the following options as an exit course only in their **final** semester:

- ▶ **INF 388L: Professional Experience and Project (PEP)** - The PEP is intended to allow you to apply the knowledge you gleaned from your coursework to a real-world problem in a real-world setting. In a single semester, you will complete a fieldwork-based project under the primary guidance of a field supervisor from the organization sponsoring your project.
- ▶ **INF 398R: Master's Report** - The master's report is a substantive, publishable-quality paper synthesizing a domain or area of investigation that demonstrates familiarity with major concepts and issues in a theoretical and rigorous manner. Working with the guidance of a faculty advisor and a second faculty reader, you will write a publishable-quality paper on a topic of your choice in a single semester.
- ▶ **INF 698A / 698B: Master's Thesis** - A master's thesis is a research project resulting in a substantive paper that involves original collection or treatment of data and/or results. Working with the guidance of a faculty advisor and a second faculty reader, you will write a publishable-quality paper on a topic of your choice across two semesters.

**Note:** The thesis option requires enrollment over two semesters, one in which you study and the other in which you write. Since the master's thesis requires two consecutive semesters of course work, students who would like to pursue the thesis option must make that decision before the end of the second semester in the program (if attending full-time).

### **Endorsement of Specialization**

The School of Information offers MSIS students the option to pursue an Endorsement of Specialization (EoS). The Endorsement of Specialization recognizes that a student has created a program of concentrated study within the 36 credit hours required for the Master of Science in Information Studies. The MSIS curriculum offers any number of options for students to craft a concentration or specialization once they have completed their required courses. Suggested areas of study and curriculum requirements can be located at:

- ▶ <https://www.ischool.utexas.edu/programs/endorsement>

The EoS is not transcript-recognized; it is an option internal to the School of Information. It requires the completion of 12 credit hours of closely connected coursework. Students may develop their own specializations in consultation with their faculty advisor.

To declare the EoS, students must submit the EoS completion form at the end of their final semester in the program.

### Graduate Portfolio Program

[Graduate portfolio programs](#) provide opportunities for enrolled graduate students to obtain transcriptable credentials in cross-disciplinary academic areas of inquiry while they are completing the requirements for a master's or doctoral degree in a particular discipline. Portfolio programs are intended to promote cross-disciplinary scholarship and study by bringing together faculty and students from a variety of disciplines whose interests transcend boundaries of traditional academic disciplines.

Portfolio programs are not degree programs. To be eligible to participate in a portfolio program, students must be admitted into one of the university's [graduate degree programs](#).

### Eligibility to Enroll in Courses

All School of Information students are encouraged to explore the many resources that a large university such as UT Austin offers. To facilitate this, the School of Information cross-lists several courses each semester from other schools and colleges. The School of Information places no limitations on a student enrolling in cross-listed courses, though some other units on campus may do so, so be sure to check that there are no limitations. There are restrictions, however, on the courses that may be credited toward the Master of Science in Information Studies or other degree. Students should consult their faculty advisor or the Graduate Advisor about these restrictions.

### Scheduling of Classes

The School of Information graduate courses are usually offered in three-hour blocks (classes meet once per week for three hours). The iSchool schedules courses throughout the day, with classes meeting in the mornings, afternoons, and evenings. Course offerings vary each semester, depending on enrollment and faculty availability.

### Registration

For **continuing students**, the registration system opens in:

- ▶ **April** for the Summer and Fall semesters
- ▶ Late **October** for the Spring semester

Continuing students will have additional registration and add/drop periods closer to the start of the semester.

For **new students**, registration takes place:

- ▶ During **summer** for the Fall semester
- ▶ **January** for the Spring semester
- ▶ Late **May** or early **June** for the Summer sessions

Students should check their Registration Information Sheet (RIS) to learn about their registration access periods:

- ▶ <https://onestop.utexas.edu/registration-and-degree-planning/registering-for-classes/registration-times>

There are financial and non-financial holds that can prevent students from being able to register. To learn more, please see:

- ▶ <https://onestop.utexas.edu/registration-and-degree-planning/registering-for-classes/clearing-bars>

### **Maximum Course Load**

The maximum course load for a graduate student is:

- ▶ 15 semester credit hours in the fall or spring semesters
- ▶ 8 semester credit hours in any one summer term
- ▶ No more than 12 semester credit hours combined in the two terms of a summer session

The University's Graduate School considers full-time loads to be a minimum of nine semester-hours in a long semester and a minimum of three semester-hours in each summer session.

### **Symbols: Credit (CR) and No Credit (NC)**

If you are working toward the MSIS degree, the only course you are allowed to take on a Credit-No Credit basis is the capstone/exit course which will apply toward your degree candidacy..

To earn a mark of "credit," a graduate student must have completed the course work at a level equivalent to a grade of C or better.

### **Symbols: Incomplete (X)**

The symbol X may be reported in case you have not completed all the assignments in a course before its conclusion. You must complete the work within the following long semester (Spring or Fall) in order for the instructor (with approval of the Dean of Graduate Studies) to convert the symbol X into a letter grade.

An incomplete is given sparingly at the instructor's discretion. An incomplete is intended to be used only if you have been unable, for a legitimate reason, to complete some



portion of the course, such as a term paper or special project. It may not be given to allow a student to do extra-credit work to raise a grade.

For more information on standards of work, please consult the University of Texas at Austin [General Information catalog](#).

## Grades and Grading

The faculty of the School of Information uses the following guidelines in grading:

Letter Grade	Numeric Value	Description
A+		Superior achievement. An exceptionally high degree of mastery of the course material. Not recognized by the University.
A	4.00	Excellent. High degree of mastery of the course material.
A-	3.67	Excellent. Distinguished work.
B+	3.33	More than satisfactory.
B	3.00	Satisfactory. Effective Fall 2019, MSIS students must earn a grade of B or better in the MSIS core course, INF 380E Perspectives on Information, in order for the courses to apply to the master's degree. A grade of B- does NOT satisfy this requirement; nor can it be applied as an elective.
B-	2.67	Barely satisfactory, borderline work.
C+, C, C-	2.33	These grades represent unsatisfactory work, and may indicate the instructor's reservations as to the student's ability to meet course requirements. To earn a mark of "credit," a graduate student must have completed the course work at a level equivalent to a grade of C or better.
D	1.00	Unacceptable work. Ordinarily indicates the instructor's strong reservation as to the student's ability to meet course requirements leading to a graduate degree.
F	0.00	Unacceptable and failing.

## Standard of Work and Continuance in the Graduate School

In order to remain in the University's Graduate School, students must maintain a "B" average in all upper-division and graduate coursework undertaken. If a student makes less than a "B" average in a given semester or summer session, the dean of Graduate Studies will send a warning letter advising that continuance in the University is in jeopardy. During the next semester or summer session of enrollment, the student's overall grade average must be raised to at least a "B" or be subject to dismissal from the University at the end of the term.

## Time Limit

Students must complete all requirements for a graduate degree program at the University of Texas at Austin within one six-year period. The School of Information imposes the same requirement on its non-degree programs. Coursework more than six

years old is lost; it may be reinstated only in exceptional circumstances by special permission of the dean of Graduate Studies, upon recommendation of the School of Information Graduate Studies Committee.

## Graduation

Master's students nearing degree completion should begin to prepare for graduation from The University of Texas at Austin. Students must apply online for graduation with the Graduate School in the semester they expect to complete their degrees. The School of Information graduate program coordinator shares graduation application information and deadlines each semester.

- ▶ <https://gradschool.utexas.edu/academics/graduation/deadlines-and-submission-instructions>

# Student Expectations

## Student Responsibility

A student is responsible for knowing the requirements for the degree or nondegree program that they are pursuing and for enrolling in courses that fit into that program. The *Graduate Catalog* is the official catalog for all graduate students. Students should consult both the *General Information* and *Graduate Catalog* to become familiar with UT and Graduate School-specific policies, rules, and regulations:

- ▶ <https://catalog.utexas.edu>

## Academic Integrity

**From the UT Dean of Students:** A fundamental principle for any educational institution, academic integrity is highly valued and seriously regarded at The University of Texas at Austin. More specifically, you and other students are expected to maintain absolute integrity and a high standard of individual honor in scholastic work undertaken at the University. This is a very basic expectation that is further reinforced by the University's Honor Code. At a minimum, you should complete any assignments, exams, and other scholastic endeavors with the utmost honesty, which requires you to:

- ▶ acknowledge the contributions of other sources to your scholastic efforts;
  - ▶ complete your assignments independently unless expressly authorized to seek or obtain assistance in preparing them;
  - ▶ follow instructions for assignments and exams, and observe the standards of your academic discipline; and
  - ▶ avoid engaging in any form of academic dishonesty on behalf of yourself or another student.
- ▶ See more: <https://deanofstudents.utexas.edu/conduct>

## Student Honor Code

### The University of Texas at Austin Honor Code:

#### Affirmation

I pledge, as a member of the University of Texas community, to do my work honestly, respectfully, and through the intentional pursuit of learning and scholarship.

#### Elaboration

- ▶ I pledge to be honest about what I create and to acknowledge what I use that belongs to others.
- ▶ I pledge to value the process of learning in addition to the outcome, while celebrating and learning from mistakes.
- ▶ This code encompasses all of the academic and scholarly endeavors of the university community.
- ▶ <https://deanofstudents.utexas.edu/conduct/standardsofconduct.php>

## Student Employment

**Academic Employment** - Academic employment includes appointments such as teaching assistants, graduate research assistants, and assistant instructors. Academic appointments include various benefits, such as a stipend for the hours worked and depending on the appointment, some tuition assistance.

- ▶ <https://gradschool.utexas.edu/academic-employment>

**Non-Academic Employment** - Some students obtain non-academic positions on campus and off campus. These positions do not carry the benefits that academic appointments do. For more information and links to job search resources, please see:

- ▶ <https://gradschool.utexas.edu/finances/student-employment/non-academic-employment>

**Conditions for Employment** - Students are encouraged to become familiar with the conditions for employment as graduate students. Some of these requirements include full-time enrollment (nine credit hours in the fall and spring; three credit hours in the summer), satisfactory degree progress, satisfactory academic status (3.0GPA), limit on incompletes and grades of D or F. For more information, including exceptions to the above and requirements for Assistant Instructors, please see:

- ▶ <https://gradschool.utexas.edu/finances/student-employment/conditions>

**20/30 Hour Limit** - Graduate students employed during their first two long semesters may not be appointed for more than 20 hours per week. Beyond the first two long semesters, students may not be appointed for more than 30 hours per week.

**International Students** - International students may not work more than 20 hours per week during long semesters. International students should consult with ISSS about employment opportunities.

**UT Human Resources** - Students should consult the UT Human Resources information for student employees:

- ▶ <https://hr.utexas.edu/student>

**School of Information Career Development Office (CDO)** – The CDO is a resource available for students. Through the CDO’s Handshake platform, students may search for a variety of internships, student positions (academic and non-academic), capstone projects, and professional positions:

- ▶ <https://ischool.utexas.edu/career/students>

### **Transfer Credit**

The Graduate School allows students to petition to transfer a maximum of six credit hours of graduate course work completed outside of UT Austin under certain conditions.

Please see the Graduate School’s information on transfer credit at:

- ▶ <https://gradschool.utexas.edu/academics/policies/transfer-credit>

To initiate the process, please consult with the iSchool’s graduate program coordinator.

## **Student Experiences**

### **Student Organizations**

There are several student organizations active within the iSchool. The **Student Association for the School of Information (SASI)** is the official student organization representing MSIS students. In addition to SASI, there are other more special-interest organizations with which students may get involved in the School of Information:

- ▶ <https://ischool.utexas.edu/people/student-organizations>

Beyond iSchool student organizations, there are numerous groups and organizations across UT Austin:

- ▶ <https://utexas.campuslabs.com/engage>

### **Canvas**

Canvas is the Learning Management System (LMS) utilized at UT Austin. All students are added to the [iSchool Graduate Resource Canvas page](#). The iSchool Graduate

Student Resource Canvas Page holds important announcements, information, and resources. Students are encouraged to have notifications on for Announcements and Events to help stay connected. For Canvas resources, tutorials, and support, please see:

- ▶ <https://canvas.utexas.edu>

## Student Support in the iSchool

### CARE Counselor

CARE (Counselors in Academic Residence) is a program of the [Counseling and Mental Health Center \(CMHC\)](#) in collaboration with the Office of the Provost. CARE counselors are licensed mental health clinicians who are located on site in colleges across the university. CARE's primary mission is to provide access to mental health support for students who are struggling emotionally and/or academically while reducing barriers to services. CARE counselors get to know the concerns that are unique to their college's students, integrate in the college, and provide support and consultation on mental health issues for advisors, faculty and dean's staff. CARE services are confidential and are not connected to academic records.

- ▶ **To request an appointment with the School of Information CARE Counselor,** contact them directly at (512) 232-4449 or call the Counseling and Mental Health Center at (512) 471-3515 and request a CARE appointment.
- ▶ <https://ischool.utexas.edu/people/care-counselor>

### Career Development Office (CDO)

The CDO offers individualized face-to-face advising and access to HireUTexas (powered by Handshake), an online platform through which students can search for jobs, internships, capstones, and experiential opportunities. The office organizes a variety of career skills workshops focusing on topics such as resumes, cover letters, career fair preparation, networking, and interviewing skills.

- ▶ <https://www.ischool.utexas.edu/career/students>

### Information Commons

The Information Commons is a team of students and staff who provide resources and services that support learning, research, and community-building activities at the School of Information. The Information Commons facility is located on the first floor of UTA and features collaboration stations, access to a variety of computing hardware/software, meeting spaces, and printing services. Support staff are available in all iSchool learning spaces to provide technical assistance, training, and additional access to resources.

- ▶ <https://ischool.utexas.edu/people/information-commons>

# UT Student Resources

**MyUT** ([my.utexas.edu](http://my.utexas.edu)) - All of UT's resources, all in one place. Download the official MyUT app from the App Store or Google Play.

**Student Resources** (<https://www.utexas.edu/student-resources>) offers details and information about:

- ▶ Academic Tools & Support
- ▶ Course Registration and Grades
- ▶ Costs & Financial Aid
- ▶ Technology Tools
- ▶ Health and Safety
- ▶ Student Services
- ▶ Campus Resources
- ▶ Getting Involved
- ▶ Student Jobs

**University of Texas Libraries** (<https://www.lib.utexas.edu>) - For more than 125 years, the University of Texas Libraries have committed to building one of the greatest library collections in the world. Maintaining more than 10 million volumes and providing access to the latest digital journals, databases and web resources, the Libraries collect and preserve the finest achievements of human knowledge in support of not only research and instruction needs, but also the exploration of ideas and intellectual innovation.

**Emergency Information** ([emergency.utexas.edu](http://emergency.utexas.edu)) - This site serves as a resource for communications about The University of Texas at Austin in the event that there is an emergency. It is part of the university's overall communications infrastructure for ensuring important information is available to the university community and the public in the event of a technical outage or emergency situation. The website provides information on [emergency preparedness](#) at the university as well as [additional resources](#) for communications and information during a technical outage or university emergency. When the university's main website is unavailable, updated information will be provided here.

**UT Police Department** ([police.utexas.edu](http://police.utexas.edu)) - From crime prevention and safety programs to providing security for special events, UTPD stands ready to assist our faculty, staff, students, and visitors. If we can't help, we probably know who can. Contact UTPD at 512-471-4441.

**UT Counseling and Mental Health Center** ([cmhc.utexas.edu](http://cmhc.utexas.edu)) - Appointment-Scheduling hours are Monday through Friday, 8:00am-12:00pm & 1:00pm-4:00pm. Phone: (512) 471-3515 - [Student Services Building](#) 5th Floor

CMHC provides services and Programs including:

- ▶ [Groups and Classes](#) - For many issues that college students face, group counseling is the best treatment choice. Group counseling provides students with the unique opportunity of utilizing peer interaction to work toward their goals.
- ▶ [Short-Term Individual Counseling](#) - Short-term individual counseling is basically a collaborative effort between you and your counselor. Our goal is to provide an

open, supportive, and confidential environment for you to address the issues that are concerning you.

- ▶ [Thrive at UT](#) - Thrive is a free iPhone app designed to enhance UT Austin student well-being and help better manage the ups and downs of campus life. Students will find short videos of actual UT Austin students sharing their own stories as well as interactive activities designed to help them apply these concepts to their own unique experience.
- ▶ [24/7 CMHC Crisis Line](#) - CMHC Crisis Line is a confidential service of CMHC that offers an opportunity for UT-Austin students to talk with trained counselors about urgent concerns. A counselor is available every day of the year, including holidays.
- ▶ [Alcohol & Other Drug Initial Consultations](#) - Students can confidentially speak with a licensed professional counselor about their own or someone else's use of alcohol, tobacco, and other drugs.
- ▶ [Mindful Eating Program](#) - Our Mindful Eating Program is for students dealing with food, weight, or body image concerns.
- ▶ [MindBody Lab](#) - The MindBody Lab is a self-paced environment located in the Counseling and Mental Health Center on the 5th floor of the Student Services Building designed to help students explore interactive tools to help cope with stress.
- ▶ [Integrated Health Program](#) - The Integrated Health Program is a collaboration between University Health Services and the Counseling and Mental Health Center at The University of Texas at Austin. This program brings mental health providers to University Health Services, creating a holistic team approach in the treatment of UHS patients.
- ▶ [Prevention and Outreach](#) - Prevention and Outreach: CMHC's Prevention and Outreach services empower students to take care of themselves and each other in order to foster a thriving academic community at UT Austin. Our programs raise awareness, reduce stigma about mental health concerns, address barriers to academic excellence in order to promote wellness.

**Disability and Access** (<https://community.utexas.edu/disability/>) - Disability and Access (D&A) ensures students with disabilities have equal access to their academic experiences at the University of Texas at Austin by determining eligibility and approving reasonable accommodations. We also engage in outreach across campus in order to make campus a more inclusive, accessible and welcoming environment for people with disabilities. Disability and Access is the name of our office as of May 2022. Prior to this, we were known as Services for Students with Disabilities. Learn more about reason and process for our [name change](#). Disability and Access is part of the [Division of Campus and Community Engagement](#) and our office is located on the fourth floor of the [Student Services Building](#). Take some time to browse through our website to find information on [how to register](#) with D&A, [guidelines for documentation](#), and information about our [accommodations and services](#). General resources for the UT community may be found on UT's [Disability Resource page](#).

**Student Emergency Services** ([deanofstudents.utexas.edu/emergency](https://deanofstudents.utexas.edu/emergency)) - The Student Emergency Services office helps students and their families during difficult or



emergency situations. Assistance includes outreach, advocacy, intervention, support, and referrals to relevant campus and community resources. Emergency situations include but are not limited to:

- ▶ Missing Student
- ▶ Family Emergency
- ▶ Fire or Natural Disaster
- ▶ Student Death (current or former)
- ▶ Medical or Mental Health Concern
- ▶ Academic difficulties due to crisis or emergency situations
- ▶ Interpersonal Violence (stalking, harassment, physical and/or sexual assault)

**University Ombuds Office** ([ombuds.utexas.edu](http://ombuds.utexas.edu)) - The University Ombuds Office is available to students, faculty and staff to listen to your concerns in a safe setting about life at the university and confidentially discuss interpersonal difficulties, university policies, university bureaucracy, and conflict resolution techniques. They help you identify options so you can seek resolution.

**University Health Services** ([healthyhorns.utexas.edu](http://healthyhorns.utexas.edu)) - University Health Services is committed to providing high-quality care to patients of all ages, races, ethnicities, physical abilities or attributes, religions, sexual orientations, or gender identities/expression.

**Title IX** ([titleix.utexas.edu](http://titleix.utexas.edu)) - The Title IX Office is committed to supporting the University's mission to create and maintain an educational and work environment free from all forms of sexual harassment, sexual discrimination, exploitation and intimidation in which all students, faculty and staff can learn, work, and thrive.

**Behavior Concerns Advice Line** ([safety.utexas.edu/behavior-concerns-advice-line](http://safety.utexas.edu/behavior-concerns-advice-line)) - Contact the Behavior Concerns Advice Line at 512-232-5050 or submit your [behavior concerns](#) online.

**Campus Safety** ([safety.utexas.edu/resources-and-services](http://safety.utexas.edu/resources-and-services)) - This site lists many resources and services available at your fingertips. These include but are not limited to building access and security, campus text alerts, bike registration, personal property registration, SURE Walk, and UT Night Rides.

**International Student Scholar Services** ([global.utexas.edu/iss](http://global.utexas.edu/iss)) - International Student and Scholar Services (ISSS) provides services to international students and scholars and supports departments and colleges in hiring international researchers and faculty. They provide information about OPT, CPT, visas, and maintaining status for students and scholars with F-1, J-1, H-1B, and other immigration statuses. Students can make an appointment for personalized advising, tax assistance, and insurance.