SAA-UTX Board Meeting Minutes

January 27, 2017 Tocker Lounge 4-5pm

**End of Semester Potluck**

* Dr. Trace would like to have the potluck at her house and on a Saturday.
* We should do it as a goodbye party
* Keep potluck in April so people show up.
* No alcohol will be provided, but we can bring our own if we want any
* Irene will email Dr. Trace about having it on April 15th  at her house

**UCLA Workshop**

* Workshop with Michelle Casswell [sic?] has been pushed to April

**Archival Examination**

* Kristy Sorenson will be here April 5th 6-8pm in the Large Classroom
* We will need to provide snacks for that event

**Benson Tour**

* Christina at the Benson will provide snacks for a mixer after tour.
* Figure out way to facilitate interaction during mixer, like a Q&A. Because we awkward people.

**Need Activity in March**

* Elle suggested metadata for the activity
  + Elle will work on asking the ISchool instructor Acker if she would do a workshop.
  + We should have a plan for what we want to learn in the workshop
* Web archiving with Albert Palaseos [sic]? Was also suggested.
* TAMI metadata workshop?
* Grace can ask HRC if they would be willing to show us standards that they use (they are stuck in the past though)
* Elle will send out a survey to members to see what they would find useful

**Theme for our Board**

* Dr. Trace suggested that we come up with a theme for us to focus our goals for summer and next semester
* Focus on archives that are based on underrepresented groups/ community archives