SOCIETY OF AMERICAN ARCHIVISTS

UNIVERSITY OF TEXAS CHAPTER

MINUTES

BOARD MEETING

April 17th, 2012

Meeting called to order at 5:09 pm by Kristen Marx.

*In Attendance:*

Arcadia Falcone

Carlos Duarte

Ellie Dickson

Elliot Williams

Emily Perkins

Jessica Gauthier

Kristin Law

Kristen Marx

Meg Eastwood

Megan Dirickson

*Action items are in italic font.*

*I. Mentorship Program*

Megan has been in contact with Jarred Wilson, the representative for the new SASI mentorship program. We’d like to get a list of names/emails of mentees who are interested in archives from SASI and match them with SAA-UT mentors ourselves, and we’d like to make sure our name is on any materials SASI sends out about the mentorship program.

Jarred showed up later in the meeting (since he’s going on the repository trip), and he said that SASI will be matching mentees and mentors in May. Accepted students were given a deadline of April 13th or 14th to accept their offer to attend the iSchool. About 100 people have accepted, and sometime this week Carol Carreon will send an email about the mentorship program to all the students who accepted their offers of admission. Ten people have already signed up for the program without SASI doing any advertising (they just have a link on their Web site), so Jarred is optimistic that the program will be popular with the incoming students. In terms of including SAA-UT’s name on the promotional emails, Jarred says we can discuss that later. The process of contacting new students is cumbersome, and he needs to double-check the rules.

*II. Planning Archives Week*

We’ve decided to invite the Levi Strauss archivist and the Muppet archivist for Archives Week 2012! *Meg will talk to Dr. Gracy about contacting the Levi Strauss archivist, and Kristen will work on contacting the Muppet archivist*. iSchool student Paul Vinelli may have interned in the Jim Henson Company Archives, and therefore might be able to put us in touch with the Muppet archivist. If not, the name of the Muppet archivist is listed on the [Muppet Wiki](http://muppet.wikia.com/wiki/The_Jim_Henson_Company_Archives). There were many interesting suggestions for speakers to invite on the brainstorming google doc, so if the Levi Strauss and Muppet archivists are not interested in coming, we do have other great options.

In terms of an Archives Week theme, popular ideas from the brainstorming session were “Archiving the Fabric of our Lives” (or “Archives: The Fabric of Our Lives”) and “We were what we wore” (although people don’t actually wear Muppets). *Arcadia will send an e-mail soliciting ideas for themes from the chapter* and may organize a happy hour at the Dog and Duck so we can all brainstorm together.

Emily brought up the question of where to host the speaker events this year – the room in the New UT Student Activity Center that we used last year was nice and big, but it was difficult to find if you weren’t familiar with the building. Kristen suggested that we look into renting a room in the Union building.

*III. Spring Repository Trip*

Quite a few chapter members joined us at this point to discuss the final details of our trip to Houston this Friday, April 20th. Elliot brought the official paperwork for everyone to fill out and announced the carpools that he has arranged.

*Carpools*

Jessica’s car: Arcadia, Allie, Laura Vincent

Megan’s car: Kristin, Brian, Nora (Megan is interested Houston soon after the last tour ends)

Jarred’s car: Elliot and Ryan

Emily’s car: Jenise (they will be staying in Houston for the weekend)

*Final Schedule*

Except for Emily’s car, we’ll meet at the iSchool at 8:30am and plan to depart at 9am. We’ll stop at [Hruska’s](http://hruskas-bakery.com/) in Ellinger, TX for a kolache break (kolaches are Czech pastries), then have lunch near the Museum of Fine Arts (trip participants can bring a packed lunch or buy their meal from the food trucks or the museum café). The tour of the Holocaust Museum archives is at 2pm, and the tour of the Museum of Fine Arts archives is at 3pm. The second tour will finish around 4pm and cars can either head straight back to Austin or attempt to wait out the traffic by getting dinner or visiting another museum (we can re-arrange carpools at this point based on how people feel about exploring more of Houston). Emily says that the traffic is always terrible in Houston so it might not be worth waiting, and Megan said that I-10 might be a good option for those who want to leave right at 4pm.

*IV. Re-registering SAA-UT*

As part of the final stage of re-registering SAA-UT as an official student group, Carlos had board members enter their contact information into the official web form. *Carlos will also coordinate with Megan to get the information about the chapter membership needed to finish the form*. Then, *SAA needs to pay $10*, and we will be officially re-registered. Jarred said that the Student Activities coordinators may deduct the $10 automatically from our account, but *Carlos and Arcadia will look into this further*.

This meeting is adjourned, 6 pm.