SOCIETY OF AMERICAN ARCHIVISTS

UNIVERSITY OF TEXAS CHAPTER

MINUTES

BOARD MEETING

March 22, 2012

Meeting called to order at 6:08 p.m. by Carlos Duarte

*In Attendance:*

Arcadia Falcone

Rebecca Rasnic

Jessica Gauthier

Kristen Marx

Meg Eastwood

Carlos Duarte

Elliot Williams

Maggie Bond

Megan Dirickson

Kristin Law

Ellie Dickson

I. *Introductions*

The board members introduced themselves to the membership. Approximately 22 SAA-UT members were in attendance.

II. *Upcoming Events*

Spring potluck will take place on March 31 from 4-7 at Dr. Trace's home. The board will be sending out a spreadsheet for people to sign up to bring food. Carpooling will be available for those who cannot drive to the potluck.

The annual Spring Repository trip will take place on April 20th in Houston. We are currently scheduled to tour the Holocaust museum at 2 p.m., followed by the Museum of Fine Arts, Houston Archive at 3 p.m. Participation forms will need to be filled out and turned in a week or so before the event.

Legally, whoever is driving to the repository trip should have car insurance, and everyone should have health insurance. If an SAA-UT member does not have health insurance, it can be purchased from UT for the day for approximately $2. The current plan is to carpool to Houston in the morning, have lunch, and then tour the repositories.

Forms for the Spring Repository trip will be available at the potluck at Dr. Trace's house.

III. *Safety training*

Carlos and Kristen provided a run-down of what was covered at the safety training, and Meg played a video that outlined the safety training in further detail.

IV. *SAA Annual Meeting*

SAA-UT is required to present a poster at the SAA Annual Meeting, which will take place in San Diego in August. We hope to sponsor some fund-raising activities to send people to the conference, such as a car wash, selling t-shirts, or another service-oriented activity.

V. *Odds and ends*

Membership dues can be paid by placing a $5 dollar check addressed to SAA-UT in the mailroom. We are still batting around ideas for future events, including a ghost tour, talent show, kickball, or park day. Another idea: SAA devises a list of pre-registration advice for incoming students (i.e., students should take certain courses within their first year at the iSchool in order to make themselves more competitive for certain internship opportunities, etc.).

On a side note, the Edible Book festival is coming on April 1 at the PCL.

This meeting is adjourned, 6:35 pm.