SOCIETY OF AMERICAN ARCHIVISTS

UNIVERSITY OF TEXAS AT AUSTIN CHAPTER

MINUTES OF THE GENERAL MEMBER MEETING

December 10, 2012

Meeting called to order at 5:33 pm by Elliot. Pizza was served.

1. Focus of Chapter

Carlos started the topic about the direction and focus of the work the chapter does in, whether we are meeting the desires and needs of the general membership. There was an agreement that the chapter should have bi-monthly meetings to include more professional development activities. Each meeting should have enough topics to cover to make time spent traveling to the meeting worthwhile for members. This year’s board will make recommendation to the next. Ellie agreed to make a first draft of the board’s suggestions.

1. Re-writing Constitution

Elliot brought up that our constitution should adequately reflect how the group is run as there more board members in practice than are listed in the constitution. There was a general agreement that the board positions should be reduced to facilitate communication. Carlos created a committee to look at where the gaps are in the constitution and report back with recommendations to the board by January 11th. Committee members are Kendra, Melissa, Sydney and Carlos.

1. Elections

Members running for board positions must be SAA members by the time of the nominations for the election. This will ensure that the board will fulfill the SAA requirement that at least 5 of the chapter members are members of the national group. They can either be looked up on the SAA membership website or provide their id number.

1. Member Communication

It was suggested that there be more mediums for chapter communication. The chapter should have a suggestion box for members to voice their opinions and have them acknowledged by the board. The chapter locker could be used. A Facebook page could also be made that members could post on.

1. Conferences

Meg provided a summary of the upcoming conferences that members could attend. Megan agreed to coordinate creating the chapter poster for the national conference in New Orleans.

The meeting was adjourned at 6:30.