SOCIETY OF AMERICAN ARCHIVISTS

UNIVERSITY OF TEXAS CHAPTER

MINUTES

BOARD MEETING

3/24/10

Meeting Called into Order by Mark Firmin at 4:08 PM

In attendance:

 Mark Firmin

 Veronica Nadalin

 John Wiliam Nordhaus

 Dr. Ciaran Trace

 Shannon Moore

 Zachary Loeb

 Halley Grogan

 Kathryn Garvey

 Dr. David Gracy

 Erin Sullivan

 Jan O’Donnell

 Amanda Keys

1. Agenda for Chapter-wide Meeting

 It has been decided to Introduce officers at the meet and greet at 5pm the same day/ after the Board Meeting. HRC tour details (meet there at 3:30pm) will be presented. IT will most likely be a docent tour. A meet and greet at Dog and Duck for April 7th after the tour will take place.

1. Christian Kelleher’s talk details for Dr. Trace’s class

 Get a head count and present the information, admissions committee,

1. Spring Tour

 A presentation of the three trip ideas to meeting (May 15-16th weekend) needs to be carried out.

1. Archives R Us- Archives week

 Graphic ideas are needed for t-shirts and other items are needed. This will be presented at the chapter meeting at 5pm. The deadline for submissions will be shortly before the final chapter meeting /event.

 Audio visual materials theme around October 16 day is currently the theme/schedule. Someone was assigned to check football schedule to avoid conflicts:

 Details for the week were the topic of speakers, moving images, American Memory Contract with NPR, Story Corp., archives clinic, working with the Austin History Center, and media awareness. Solid details must be determined by early April.

 This all needs to be discussed at the chapter meeting.

1. Safety Education details
2. Memberships details

 A head count will be conducted at the chapter meeting.

VIII Tuesday 5pm meeting 3/29/10

This meeting is adjourned, 4:55pm

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 Amanda Keys

 Jane Grunding

 Daniela Lozano

 Mark Cooper

 Chris Banks

 Tiffany Criswell

1. Curriculum overview/feedback Wed 7th at noon
2. Introducing selves
3. HRC Tour details- Making Movies exhibit, Apr 7th at 3:30pm
4. Christian, Thursday April 22 morning 9-11 (Christian)
5. Repository trip in May (Bush 2, SW Collection at TT, Ole Miss)

 A survey will be sent out via email to determine the destination

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1. Archives week- Archives R Us-

 Details about what is known about Archives week was presented, as well as the design contest and deadline for the contest.

Recording secretary had to leave before the meeting ended.